

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
April 22, 2024
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Ms. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

Remza
Bell
5/22/24

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Dr. Catherine Kacyvenski
Mr. Ethan Berry, Business Executive
Dr. Jill Rich, Donnelly Principal
Ms. Sydelle Steward, HS Principal
Ms. Laura Karlson, MS Principal
Ms. Vanessa Moschak, Director of Spec. Ed.
Mr. Ralph Schuldt, Director of Facilities
Ms. Shannon Hogan, SVTA Representative
7 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Remza made a motion, seconded by Mrs. Howe, to accept into record the attendance for the April 22, 2024, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mrs. Vimislik made a motion, seconded by Mrs. Burkhardt to approve the minutes of the March 20, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mr. Leighton made a motion, seconded by Mr. Remza, that the Board acknowledges receipt of the March financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that the ELA testing is wrapping up with Math testing underway, and there is a new 5-8 science test. She attended the Seal of Biliteracy presentations, which were very impressive. She stated that end of year dates will be changing for some events, which will be posted on the website when finalized. June 18 will now be a full day and the last day for elementary students, which will help with the construction schedule where all four buildings will be impacted. Mrs. Brubaker announced that this week is Bus Driver Appreciation and Administrative Professionals Day, and wanted to thank each and everyone of these employees for their dedication and service to the district. She reminded the board that the Budget Hearing will take place on May 7 with the Budget Vote on May 21. There will be a Community Night that evening with lots of fun activities.

Presentation – Special Education Spotlight – Mrs. Moschak, Director of Special Services, reported that they are concentrating on three items with special education: family involvement, community and the students. She said that they are focusing on student special achievements each month and are sending out emails and calling home to highlight those achievements. She stated that they also now have a special education newsletter that goes home to the families each month. She said that they have partnered with the Binghamton University Speech Pathology department to give our preschoolers speech services if needed. SV is currently the first school district to utilize this program. She reported that they are having building level monthly meetings, and they are working with the High School and Middle School to help reduce the number of suspensions with special education students.

Resolutions – Mr. Remza made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 2 service recommended on the CPSE list dated 3/5 – 3/11/24
- Authorize the 28 services recommended on the CSE list dated 3/13 – 4/10/24

Leave of Absence – that Diana Drew, High School teacher, be granted a personal leave of absence from October 5, 2023, and return June 26, 2024.

Non-Instructional Appointment – that the following non-instructional appointments be approved:

Name	Position/Location	Rate of Pay	Effective Date
Nancy Flanagan	Head Bus Driver	Transportation	As Per Contract
Michael McDonald, Jr.	Bus Driver	Transportation	As Per contract
Charles Monta	Bus Monitor	Transportation	As Per Contract

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

Name	Position	Rate of Pay	Effective Date
Amanda Cummings	Substitute Teacher – Uncertified	As Per Contract	4/22/24

Extended Season Coaching Payment – that the following coach be paid for an extended winter coaching season:

Name	Position	Rate of Pay
Matthew Schneider	4 weeks extended season head coach	As Per Contract

Budget Transfers – that the following budget transfers be approved :

From	To	Amount
A 1620.431-10-130	A 1621.420-10-130	\$50,000.00
A 1620.432-10-130	A 1621.420-10-130	\$40,000.00
A 5540.515-07-650	A 1620.400-10-13003	\$31,000.00

Bid Opening – that the Susquehanna Valley Board of Education approve bid SV23-24-03 for the Purchase and Installation of Athletic Lockers and that it be awarded to Nickerson Corporation for a total of \$55,900.00 for purchase and installation.

Authorization to Join Group Bid – that the Board of Education of the Susquehanna Valley Central School District participate in Cooperative bidding for the following bids with other school districts in New York State:

- Grocery – once per school year (2024-2025)
- Paper Products – twice per school year
 - For 2024 – July 1, 2024-December 31, 2024
 - For 2025 – January 1, 2025-June 30, 2025
- Meat/Cheese/Dairy – every four months
 - For 2024 - July 1, 2024-October 31, 2024
 - For 2024-2025 – November 1, 2024-February 28, 2025
 - For 2025 – March 1, 2025-June 30, 2025
- Processing of U.S.D.A. Commodities – once per school year (2024-2025)
- Milk Products - once per school year (2024-2025)
- Ice Cream & Other Frozen Desserts – once per school year (2024-2025)
- Bread Products – once per school year (2024-2025)

- Small Wares – once per school year (2024-2025)
- Geographical Preference For Fruit/Vegetable – once per school year (2024-2025)
- Breakfast Bagged Meals– once per school year (2024-2025)
- Vending Drinks – once per school year (2024-2025)
- Produce – once per school year (2024-2025)
- Individually Wrapped Fresh Fruit & Vegetables – once per school year (2024-2025)

BE IT FURTHER RESOLVED, that Annie Hudock, Senior Director of Food Services, Broome Tioga BOCES, or Designee be designated to receive and open said bids and

BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley Central School District reserves the right to accept or reject any or all bids

Vote Inspectors – to approve the following resolution regarding vote inspectors for the May 21, 2024, Annual Vote: BE IT RESOLVED, that Sue Dean serve as Chairperson of the Annual Meeting and Vote. That John Dancesia serve as Chief Inspector of the Vote. The following persons are nominated to serve as Assistant Clerks and/or Inspectors of the Election: Sue Dean, Joanne Kumpon, Yolanda Dancesia, Jan Strnatka, Debbie Wood, Donna Pritchard, Cindy Willis, and Anne McGuigan.

BOCES Budget – Mrs. Vimislik made a motion, seconded by Mrs. Burkhardt, that the administrative budget of the Broome-Tioga Board of Cooperative Educational Services in the amount of \$3,816,573 is hereby approved.

Upon vote the motion was approved unanimously. (7 yeses)

BOCES Trustee Seats – Mrs. Burkhardt made a motion, seconded by Mrs. Howe, that the Board casts votes for the Broome Tioga Board of Cooperative Educational Services as follows:

1.	Linda Gretz	(Three Year Term)
2.	David Hawley	(Three Year Term)

Upon vote the motion was approved unanimously. (7 yeses)

Adopt 2024-2025 Budget – Mr. Remza made a motion, seconded by Mrs. Vimislik, that the Board of Education adopt the proposed 2024-2025 General Fund Budget in the amount of \$43,801,940.

Upon vote the motion was approved unanimously. (7 yeses)

Property Tax Report Card – Mrs. Burkhardt made a motion, seconded by Mr. Bell, that the Board of Education does and hereby accepts the enclosed Property Tax Report Card in concurrence with the adoption of the 2024-2025 General Fund Budget to be forwarded to the NYS Education Department.

Upon vote the motion was approved unanimously. (7 yeses)

Retirement – Mr. Remza made a motion, seconded by Mrs. Howe, that the following retirement be approved with much regret:

<u>Name</u>	<u>Position / Years of Service</u>	<u>Effective Date</u>
Mary Shea	Teacher 2002 – 2024 (22)	6/30/24

Upon vote the motion was approved unanimously. (7 yeses)

ASSISTANT SUPERINTENDENT'S REPORT – No Report

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Haskell told the board that in the near future they would need to discuss the process for determining new sports teams. It was decided that a committee would be formed for this purpose. Mrs. Haskell asked any board members interested in being on that committee to contact her.

VOICE OF THE ADMINISTRATORS – Dr. Rich reported that they wrapped up the ELA testing and are now gearing up for the math and science tests. She thanked all the bus drivers and administrative professionals this week for their appreciation days. She announced that the fifth graders will hold a kickball tournament fundraiser, which will support the Donnelly Food Pantry. She said that they are preparing for end-of-year field trips, and announced that the Donnelly Odyssey of the Mind team made it to states with the help of Mrs. Pilotti.

Mrs. Steward announced that for two weeks in a row, the High School had two students that were the Press and Sun Bulletin's Students of the Week. She said that they were having Junior Parent Night, SUNY College Day, just finished student mental health training, Seal of Biliteracy presentations, and were now gearing up for AP testing.

Mrs. Karlson reported that the ELA computer-based testing went well with math testing next week followed by science. She said that they were looking to join a high school and middle school PTA meeting next week. She said there will be a few changes this year as they bring back the eighth grade Moving Up Day and RTS Fun Day.

Mr. Schuldt reported that the fieldwork is going well, and this Wednesday they will begin the demo of the High School library which will take place during second shift.

VOICE OF THE PUBLIC #2 – None

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 6:38 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Karen Mullins', written in dark ink.

Karen A. Mullins
School District Clerk